

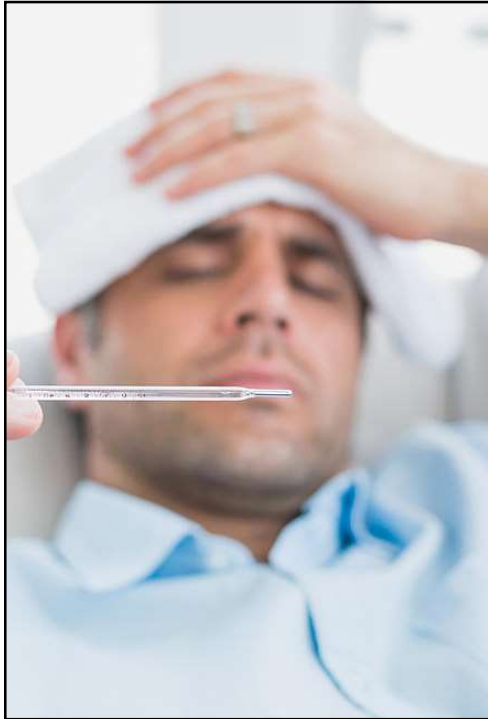
# Vote Center Training

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## Changes To In-Person Voting

- Staying Safe at the Vote Center
- Directing Voters
- Will Call Pick Up
- Drive Thru/Drop Off
- Waiting Area & Take-A-Number
- Checking Voters In
- Power Generation

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## Staying Safe at the Vote Center

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- Complete the Daily Questionnaire and place the forms in the Blue Transport bag
- Stay home if you're sick or have been exposed to someone with COVID-19
- Wear a cloth face mask, face shield, and gloves to reduce the spread of the virus
- Wash your hands after eating or using the restroom, and change your gloves each time

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## Staying Safe at the Vote Center

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- Offer a disposable face mask to voters who don't have one
- Make sure PPE stations are fully stocked; let us know if you need more supplies
- Voters who need a ballot marking pen/stylus can keep it
- Wipe down your Check In station, voting equipment, and common areas frequently
- Be sure that the Touch Writers have a fresh set of headphone ear covers before each use

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## Staying Safe at the Vote Center

- Don't argue with a voter who refuses to wear a mask
- You may not turn anyone away for any reason
- Observers and other non-voters must wear a mask unless there's a medically valid reason
- Create more distance between yourself and a voter who will not wear a mask
- You may impose the 10-minute rule if needed (EC § 14224)



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## Staying Safe at the Vote Center



### De-escalate by leading with voting

*"We respect your right to vote. Nevada County Elections encourages all voters to follow the guidelines (on face coverings or distancing) to protect you, me, and everyone else."*

*"Welcome to voting. If you don't have a face covering, we're happy to provide one."*

*"We regret that you're unwilling to follow the guidelines, but we do respect your right to vote. I'm going to provide some additional physical distance between you, our fellow election workers, observers and other voters."*

Most voters are willing to let go of an argument when they know that they're able to vote. If the situation cannot be de-escalated, we have provided you with emergency contacts.


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## Directing Voters

- Floor Assistants
- Will Call Pick Up
- Ballot Drop Off
- Take-A-Number

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## Floor Assistants

- Provide direct support to Vote Center Managers
- Will be expected to do critical tasks
- Direct voters to key services
- Help sanitize equipment and activate ballots

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## Will Call Pick Up

- Voters are able to request a replacement ballot the day before they pick it up at a vote center
- Please alphabetize your envelopes by last name
- The voter should have a copy of their email confirmation
- Will Call Clerks at some vote center locations might also need to direct voters to drop off or the waiting area
- Will Call should be a separate from Check In



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## Ballot Drop Off

- There are drop boxes available at every vote center in Nevada County
- The Fairgrounds will have drive thru drop off available
- The Fairgrounds team will have plenty of signage to direct drive thru versus in person voters



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## Take-a-Number

- Voters who need or request in person services will be asked to take a number and wait for their number to be called
- All chairs in the waiting area must maintain social distancing



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## Checking Voters In

- Check In Clerks will have their own supplies
- Always wear your mask, face shield, and gloves—remember the line between medium and low risk depends on the consistency of your behavior
- There will be a sneeze guard separating you and the voter
- Wipe down your station after every transaction
- Change your gloves after you eat or use the restroom



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## Power Generation



- Certain vote centers will have access to back up power generators
- Elections is participating in PG&E updates on impending PSPS events
- The County will provide support to vote centers that need to switch to generator power