From:	Darnell, Leonard
Sent:	Wednesday, September 11, 2019 12:42 PM
To:	ROV Voting System Project
Subject:	FW: Weekly status meeting minutes
Attachments:	CA - SAN BERNARDINO COUNTY Weekly Status Meeting Minutes- 09-11-2019.pdf

The updated minutes from this morning's meeting including info on resolution of a couple of issues.

This is also in the shared drive.

From: Kevin McInerney
Sent: Wednesday, September 11, 2019 12:33 PM
To: Darnell, Leonard
Subject: Weekly status meeting minutes

Hi Lenny,

Please see attached meeting minutes.

Thanks,

Kevin

KEVIN MCINERNEY | PROJECT MANAGER

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Agenda topics:

I.   **Equipment Delivery**
   a.   Partial Delivery for November Election
      i.   *2 Touchscreen Monitors for ICC workstations (Hi-pros)*
         ➢ *Update: Monitors have been installed. This is complete.*
      ii. *Pickup for UPS's and ATI have been rescheduled for today 9/11.*
      iii. *1 Backup Server*
         ➢ *This on order but waiting for delivery confirmation. Escalated with management and waiting on ETA.*
      iv. *Tech and Poll Worker Cards*
         ➢ *Update: These have arrived. This is complete.*

II.   **Current task status**
   a.   Programming status/additional items to review to finalize
      i.   What precincts are present for each counting group?
         ➢ *This has been confirmed.*
      ii. X of Y questions/review
         ➢ *The county will use the ICC designated mail ballot precincts and the polling place counting groups for the x of y.*
         ➢ *This is resolved.*
      iii. Status of discrepancy log (SBC-Nov 2019 Consolidated Election and the Western States demo.)
         ➢ *Complete*
      iv. VIG sample ballot report? – Contest review report?
         ➢ *The best method for creating 11" "Sample Ballots" is to create a copy of the database during ballot creation and create a set of shorter ballot PDFs.*
      v.   Question on Installing D-suite on a remote/virtual server?
         ➢ *You may install D-Suite on a remote/virtual server for queries and reference, as long as this remote system will never interface with the live system.*
      vi. Final programming steps/sign off
         ➢ *Should be signed off today 9/11.*
      vii. Cepstral licenses for Spanish have arrived.

> ➢ *We will install during 5.10 upgrade.*
>   b. EMS Infrastructure Install/Configuration/Acceptance Testing
>   i. *Install/Configure/Acceptance Test Backup server*
>   ii. *Install/Configure/Acceptance Test ICC Touchscreen Monitors*
>   ➢ *Complete*
>   c. ICX Configuration/Acceptance Testing
>   i. *Orders for the replacement cartridges for printers (12) and for the ATI unit have been completed. ETA for arrival is 9/13.*
> III. **Upcoming tasks**
>   a. Confirm dates for Pre-LAT and Public LAT
>   i. *Pre-LAT dates: 9/25 – 9/27*
>   ➢ *County may begin earlier and will call with questions.*
>   ii. *Public LAT dates – 10/2 – 10/3*

Action items:

Dominion:
- Deliver 2 Touchscreen Monitors for ICC workstations (Hi-pros) - *Complete*
- Deliver 1 Backup Server – *In progress*
- Ballot programming – *In progress*
- Delivery of tech and poll worker cards – *Complete*
- RMA requests and delivery of items to be replaced from acceptance testing– *In progress*
- Install the 2 touchscreen monitors – *Complete*
- Configure and install the backup server – *On hold*
- Return of 4 UPS's to Dominion – *In progress*
- Confirm dates for Pre-LAT and Public LAT and put in resource request – *Complete*

San Bernardino:
- Ballot programming review and sign off – *In progress*
- Proof audio – *Complete*
- Confirm LAT dates – *In progress*
- UPS testing – *Complete*
- Proof screen content – *Complete*

New / Follow-up items: